

Shareholder Reference Number

## THIS LETTER IS IMPORTANT AND REQUIRES YOUR ATTENTION – PLEASE READ IT CAREFULLY

Dear Shareholder

### Changing the way in which we pay our dividends

For dividend payments after October 2021, we are simplifying the way we pay dividends to shareholders by only paying cash dividends directly into a nominated bank account.

Meggitt PLC will no longer be issuing dividend cheques after October 2021. You are recorded as a shareholder with an address outside the UK who either currently receives their dividend payments by cheque, or who is a Dividend Reinvestment Plan (“the Plan”) participant.

**You need to take the required action now and select the most appropriate option below.**

### Your options for payment

- Elect to join the Global Payment System (GPS) and receive cash dividends to a value of £5 or more direct into your local bank account in your local currency (fees and terms and conditions apply); **OR**
- Credit to your nominated UK bank account; **OR**
- Contribution into the Plan – subject to jurisdictional eligibility; fees also apply; **OR**
- Elect through the Euroclear service to use the CREST messaging system (subject to eligibility).

### How you can decide which option is best for you

- Refer to the enclosed Frequently Asked Questions document.
- Visit [www.computershare.co.uk/drip](http://www.computershare.co.uk/drip) for the full terms and conditions of the Dividend Reinvestment Plan or call Computershare on +44 (0) 370 703 6210.
- Refer to the enclosed explanatory leaflet on the Global Payment Service.
- Refer to a stockbroker, accountant or other professional adviser.

### What you need to do next

#### **EITHER sign up to the Global Payment Service (fees and terms and conditions apply)**

Please refer to the enclosed explanatory leaflet for the process you need to follow -

(1) register online at [www.investorcentre.co.uk](http://www.investorcentre.co.uk) (see below); (2) enter your activation code once you have received it by post, if applicable; and (3) add your Global Payment mandate instruction.

#### **OR register your UK bank details using one of the following ways:**

Online at [www.investorcentre.co.uk](http://www.investorcentre.co.uk).

If you are already a member of the online service "Investor Centre", you will need your unique User ID and password which you created during registration. If you have forgotten your User ID and/or password, go to [www.investorcentre.co.uk](http://www.investorcentre.co.uk) and select "Forgotten User ID" and/or "Forgotten Password" and follow the instructions. If you have not registered as a member of Investor Centre, you will need to use your eleven character Shareholder Reference Number ('SRN') which is printed at the top of this letter to register and become an Investor Centre member. In certain circumstances Computershare may be required to send a unique activation code to your registered address.

By telephoning Computershare on +44 (0) 370 703 6210 **OR** by completing the enclosed dividend mandate form and returning it to Computershare in the reply paid envelope provided.

The enclosed form carries a barcode and your SRN which are unique to you. This will assist Computershare in processing the form efficiently.

**OR elect to join the Plan (subject to eligibility)**

By obtaining a Dividend Reinvestment Plan mandate form by telephoning Computershare on +44 (0) 370 703 6210 and following the instructions provided or visiting [www.computershare.co.uk/drip](http://www.computershare.co.uk/drip).

**OR elect through the Euroclear service to use the CREST messaging system (subject to eligibility)**

**AND register an email address**

We also encourage you to register an email address for your shareholding so that you receive notification via email when shareholder communications are available online.

**What are the benefits of making these changes?**

- Paying dividends by direct credit is fast, secure and reduces the environmental impact of producing and mailing cheques.
- Dividends are credited on the payment date as cleared funds, which means that the money is immediately accessible – this removes the need to visit the bank to deposit the cheque and to wait for the funds to clear.
- It removes the risk of loss or theft of dividend cheques.
- It reduces the administration costs and charges to shareholders of issuing replacement cheques.

**What happens if completed direct credit instructions are not received by Computershare in time?**

- If your payment instructions are not received, **for any dividend payable after October 2021**, by the last date for elections for any given payment period, which would normally be 15 working days before the dividend pay date, Meggitt PLC may not be able to make the dividend payment to you on the designated payment date.
- Your dividend will be held at Computershare in a non-interest bearing deposit account until a valid completed direct credit instruction is received from you.
- Once the instruction is received, any unpaid dividend(s) will be paid to your nominated account as soon as possible and a fee may be payable (in addition to any exchange rate charges in the case of the GPS).
- No interest will be paid on amounts held pending the receipt of your valid direct credit instruction.

**What if I have any current outstanding dividends?**

- If you think that you have any dividends in your account for which the cheques have not been cashed, then contact Computershare on +44 (0) 370 703 6210.
- Computershare can arrange payment to you of any outstanding dividends, either by cheque or by payment direct into the bank account you are advising as above. For Dividends payable after October 2021 onwards, outstanding dividend payments will no longer be issued by cheque.
- A fee may be payable for any consolidated replacement dividend cheque issued to you in respect of any current outstanding dividends.

**Where can you receive more help?**

If you would like some further assistance, please contact Computershare on +44 (0) 370 703 6210 where one of their customer service representatives will be pleased to assist you.

Yours sincerely



Marina Thomas  
Company Secretary